

**Multiple Award Small Construction IDIQ
Architect of the Capitol
RFP No. 050037**

**PRE-BID MEETING
Site Visit Attendees
Thursday, March 31, 2005
10:30 a.m.**

Patrick Jordan & Ian Glynn
The Glynn Group, Inc.
1001 4th Street NW
Washington, DC 2001
(202) 216-0155
(202) 216-0552 fax

Brian A. Rezac
Homeland Security Construction Corp.
2501 51st Ave.
Hyattsville, MD 20781
(301) 772-4009
(301) 772-7021 fax

Henry Hobdy
Harton Automatics
204 Linton Knoll Court
Silver Spring, MD 20904
(301) 879-7491
(301) 879-7492 fax

Sam Negahban
John W. Brawner Construction Co., Inc.
P.O. Box 366
Phoenix, MD 21131
(410) 863-4883
(410) 863-4893 fax

Carl Kohlmeyer
Environmental Design & Construction
1104 Good Hope Road SE
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(202) 373-5200
(202) 610-3151 fax

Kevin Howe
Juniper Construction Co.
4932-C Eisenhower Ave.
Alexandria, VA 22304
(703) 370-5081
(703) 370-0766 fax

Kenneth Brown
Tito Contractors, Inc.
7308 Georgia Ave. NW
Washington, DC 20012
(202) 291-2255
(202) 726-0495 fax

John Britt
HITT Contracting Inc.
2704 Dorr Ave.
Fairfax, VA 22031
(703) 846-9818
(703) 846-9110 fax

Retty Akinleye & Joe Bahawas
General Services, Inc.
3613 Georgia Ave. NW
Washington, DC 20010
(202) 726-7667
(202) 545-0127 fax

Andy Russell
A. F. Russell Contracting
2401 Lackawanna Street
Adelphi, MD 20783
(301) 439-1335
(301) 439-1851 fax

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Sandy Young
William V. Walsh Construction
14674 Rothgeb Drive
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(301) 738-1177 fax

Russell Shatuk
Andrew Browning Group
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Bethesda, MD 20816
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(703) 915-9195 fax

Tony Butani
HRGM Corp.
2020 Shannon Place SE
Washington, DC 20020
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(202) 889-8401 fax

Maurice Owens
Blazers Ent.
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Great Mills, MD 20634
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(301) 994-9283 fax

Mark Barry
Donohoe Construction Co.
2101 Wisconsin Ave., NW
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(202) 337-1217 fax

David Willis
Persand Companies, Inc.
6701 Democracy Blvd. Suite 300
Bethesda, MD 20817
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(301) 748-1320 fax

Erik Anderson
Worcester Eisenbrandt Inc.
2100 Gable Ave.
Baltimore, MD 21230
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(410) 644-5895 fax

Ike Ukachi
TAG
11557 Edmonston Road
Beltsville, MD 20705
(240) 450-3300
(204) 450-3311 fax

Patty Simon
Allen & Shariff Corp.
7061 Deepage Drive
Columbia, MD 21045
(410) 381-7100
(410) 381-7110 fax

Neil Moodhe, Kipp Young, & Ann Nerona
Davis Construction Services
14325 Willard Road Suite K
Chantilly, VA 20151
(703) 263-0404
(703) 263-9499 fax

H. Jay Narain
Consys Inc.
732 Kennedy Street NW
Washington, DC 20011
(202) 545-1333
(202) 439-5778 fax

Jose Ortiz
Allstate Floors & Construction, Inc.
4185 Bond Street
Baltimore, MD 21231
(410) 327-6400
(443) 324-9691 fax

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Demetre Laskaridis
Mediterranean Construction Co. Inc.
6903 N. Point Road
Baltimore, MD 21219
(410) 477-2852
(410) 388-2129 fax

Yvette Williams
Capitol Development Design
5010 Sunnyside Ave. Suite 200
Beltsville, MD 20705
(301) 982-1781
(301) 982-1994 fax

Robert Lerch
Platinum One Contracting, Inc.
7636 Normandy Road
Landover, MD 20785
(301) 324-7211
(301) 324-0770 fax

Sydney Gibson
Tri-Star Builders, Inc.
5869 Allentown Road
Camp Springs, MD 20746
(301) 702-2372
(301) 702-2374 fax

Douglas Blockston
John C. Grimberg
5501 Randolph Road
Rockville, MD 20852
(301) 881-5120
(301) 881-4938 fax

Walter Hsu
Hsu Construction
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Rockville, MD 20852
(301) 881-3500
(301) 881-3505 fax

**MULTIPLE AWARD SMALL CONSTRUCTION (MASC) IDIQ
RFP 050037**

QUESTIONS AND RESPONSES

Question 1: Per our verbal request at today's pre-proposal meeting, please clarify the requisite qualifications for all onsite personnel with regard to US Citizenship.

Answer: **All contract employees must be fingerprinted. In order to be fingerprinted, they must either be a US citizen or possess a valid "green card" or "passport".**

Question 2: Would you know of any other "Specialty Fields" that might be of interest to the AOC for this solicitation other than those specifically identified? We perform all carpentry related functions including concrete, drywall and acoustical ceilings, doors and hardware installation, selective demolition and structural steel installation. It does not appear that these areas of expertise are the target of this solicitation.

Answer: **Contractors are encouraged to submit construction specialty fields other than those listed in the solicitation under the "other" category. A determination will be made as to whether or not the AOC has a need for services in such categories during evaluations.**

Question 3: I have a question concerning the price proposal in regards, to home office overhead what do you consider home office overhead in regards to the contract?

Answer: **Home Office Overhead is considered to be costs related to the support of specific operations of the home office to include but are not limited to: indirect material and supplies, indirect labor and supervision, employee related expenses (fringe benefits, taxes, overtime premiums) and fixed charges (depreciation, rent, insurance). Some companies combine these costs with G&A expenses.**

Question 4: Please clarify - Page SA-3, Section (2) a. Is the detailed description of jobs limited to three?

Answer: **Yes. The detailed description of jobs is limited to three due to the anticipated volume of proposals.**

Question 5: Please confirm whether the above-referenced solicitation is just for individual subcontractors, or if a general contractor may also submit our technical and pricing. After reviewing the package, it would appear that a GC does not qualify for this IDIQ.

Answer: This solicitation is not set aside for just subcontractors; however, we required that all contractors perform at least one of the specialty areas as a part of their daily business.

Clarification: The \$10 million represents the base year plus 4 option years maximum per individual awarded contract.

**Typical Projects/Tasks for
Multiple Award Small Contraction (MASC)**

1. Interior “tenet fit-out” - new electrical telecommunication, data outlets; new or patching of existing drywall; installation of new interior doors; installation of new ceilings. Depending on project/task may include removal/demolition of exiting work.
2. Replacement of existing fire alarm devices
3. Replacement of existing sprinkler heads
4. Installation of fire alarm systems
5. Installation of sprinkler systems
6. Pointing & caulking of the stone/brick on the exterior of buildings
7. Miscellaneous plaster repairs, including replicating ornate moldings, cornices, etc.
8. Installing air-handling units
9. Installing domestic water, chilled water, steam, etc. piping systems
10. Providing equipment and labor to remove and store or dispose of obsolete equipment (air-handlers, elevator hoist motors, etc.); decorative security planters; fencing; etc.
11. Welding of steam, chilled water, miscellaneous types of piping systems.
12. Painting - Interior and Exterior, including door refinishing.
13. Sidewalk, curb, ramp and lot paving (concrete, asphalt and aggregate).
14. Fencing work
15. Scaffolding - supply and erection

Note: Installation will typically include providing submittals for materials and installation procedures and furnishing the materials for installation.

OFFERORS MAY OFFER “OTHER” SPECIALTY AREAS AS IDENTIFIED IN THE SOLICITATION.

Notes from Site Visit

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**PRE-PROPOSAL MEETING
Thursday, March 31, 2005
10:30 a.m.**

Attendees:

Nichele Robinson, Procurement Division
Eleanor Deegan, Procurement Division
Shola Matthews-Aroloye, Procurement Division

Companies Represented:

See Site Visit List of Attendees

Notes:

1. Contractors were reminded to sign and date their proposals and to submit proposals via FedEx or UPS (no same day service) only.
2. Contractors were informed that only questions submitted and answered in writing should be considered official. Contractors were allowed to ask questions at the meeting but were cautioned that they should submit their questions in writing for the official response.
3. A list of the typical tasks that may be issued under this contract was read to the attendees and they were informed that this list will be provided when Amendment 001 is issued.
4. Contractors were informed that an amendment would be issued providing a list of attendees of the conference, answers to questions submitted in writing up to the amendment's release, list of typical tasks that may be issued under the awarded contracts and notes from the conference.
5. Contractors proposing specialty fields not listed in the solicitation were advised to propose such fields under the "other" category and a determination would be made as to whether or not the AOC had a need for such specialty field.
6. Contractors were reminded that as of the date of the conference, the proposal due date remained April 12, 2005 at 1:00pm.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. PAGE 1 OF 2 PAGES

2. AMENDMENT/MODIFICATION NO.: 001	3. EFFECTIVE DATE April 5, 2005	4. PURCHASE REQUISITION NO.:	5A. SOLICITATION/CONTRACT/PROJECT TITLE
			5B. PROJECT NO (If applicable)
6. ISSUED BY ARCHITECT OF THE CAPITOL United States Capitol Washington, D.C. 20515		7. ADDRESS AMENDMENT/MODIFICATION TO Architect of the Capitol Procurement Division Ford House Office Building, Room H2-263 Attn: Nichele C. Robinson Second and "D" Streets, S.W. Washington, DC 20515	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)		(X)	9A. AMENDMENT OF SOLICITATION NO. RFP No. 050037
			9B. DATED (See Item 11) March 15, 2005
			10A. MODIFICATION OF CONTRACT/ORDER NO.
			10B. DATED (See Item 13)

11. THIS ITEM APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of offers X is extended to **April 19, 2005 by 1:00pm.**
 is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning 1 copies of the amendment;

(b) By acknowledging receipt of this amendment in Block 12 of the AOC 33 or Block 19 of the AOC 1442 of the original solicitation package, giving amendment number and its date; or

(c) By separate letter which includes a reference to the solicitation and amendment numbers.

FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter, provided each letter makes reference to the solicitation and this amendment, and is received prior to the opening/receipt hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS AND MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

Check One	
	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT/ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)(1)
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)
E. IMPORTANT: Contractor <u> </u> is not, <u> </u> is required to sign this document and return it to the issuing office.	
14. DESCRIPTION OF AMENDMENT/MODIFICATION SEE CONTINUATION PAGE Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.	
15A. NAME AND TITLE OF SIGNER (Type or print)	
16A. NAME OF CONTRACTING OFFICER (Type or print)	
15B. OFFEROR/CONTRACTOR _____ (Signature of person authorized to sign)	15C. DATE SIGNED
16B. UNITED STATES OF AMERICA By _____ (Signature of Contracting Officer)	16C. DATE SIGNED

AMENDMENT NO.: 001

Solicitation No.:

RFP 050037

This amendment is being issued to officially answer questions submitted by potential offerors regarding the solicitation, to publish the notes and list of attendees of the pre-proposal conference held on Thursday, March 31, 2005 and to provide a list of typical tasks that may be issued under the award contract(s).

NOTE: The closing date of the solicitation has changed and is now Tuesday, April 19, 2005 at 1:00pm.

ATTACHMENT:

1. Questions and Answers as of 04-04-05
2. List of Pre-proposal conference attendees
3. Pre-proposal conference notes
4. List of typical tasks to be issued

Distribution:

Contract File